London Borough of Waltham Forest

SCHOOLS FORUM

Day/Date/Time	Venue
Wednesday 15 January 2014 Pre-briefing Technical Session: 5:45pm Tea/Coffee and Light Refreshments: 6:00pm Main Meeting: 6:30pm	Room 3, 1st Floor, Waltham Forest Town Hall
Contact:	**Telephone / Email:**
Debbie Callender, Clerk to Schools Forum	**020 8496 3669** **debbie.callender@walthamforest.gov.uk**

The Forum is only quorate if at least 40% (8) of the members are present

Dear Schools Forum Members and Observers

The Agenda is set out below.

Maintained Head teacher Representatives

Primary (2) Nursery (1)
Sandra Campbell
Maureen Okoye
Kathryn Soulard

Secondary (3)
John Hernandez
Lynnette Parvez
Shona Ramsay

Academy Representatives (1 Primary /1 Secondary)
Matt Hanks
Mark Morrall(**Vice Chair**)

Maintained Governor Representatives

Primary (5)

Radhika Bynon
Aktar Beg
Peter Dawe (**Chair**)
James O'Rourke
Nicholas Russell (Cllr)

Secondary (2)
Ian Moyes
Rukhsana Yaqoob

Special School Representative (1)
Peter Falconbridge

Non-Schools Representatives (5)

Julian Lee
Paolo Ramella
Msgr George Stokes
Mahf Ambia – Co-opted
Steve White

LBWF Council Officers

Linzi Roberts-Egan
Andrew Beckett
Debbie Callender
Gerry Kemble (circulation only)
Graham Moss
Rishi Peetamsingh
Duncan Pike
Shehwar Sultan
Raina Turner

AGENDA

ITEM	Report	Report Author
1	**Welcome all**	**Chair**
1.1	**Apologies for Absence**	
2	**Minutes of the last meeting held on 15th November 2013 and Notes of the Pre-Briefing Technical Session**	**Chair**
2.1	**Matters Arising**	**Chair**

3	**Single Status update – January 2014** ***To be tabled***	**Gerry Kemble – Head of HR Delivery**
4	**De-Delegation of Trade Union Facility time for 2014-15** **Appendices:** • **Appendix A: Cost Estimate and Per Pupil Rate 2014-15 and De-Delegation and Academy Contribution Budgets – For Decision**	**Rishi Peetamsingh – Group Accountant-School** **Shehwar Sultan – Principal Accountant-Schools & High Needs**
5	**DSG Settlement 2014-15**	**Rishi Peetamsingh – Group Accountant-Schools**
6	**Schools Block Funding for 2014-15 including funding set aside for Growth Fund** **Appendices:** • **Appendix A:** School Pupil Data and Characteristics October 2013 • **Appendix B:** School Budget Share 2014-15 • **Appendix C:** Growth Fund Allocations 2014-15 • **Appendix D:** Provisional Pupil Premium 2014-15 • **Appendix E:** Comparison of Overall Funding 2013-14 and 2014-15 • **Appendix F:** Information on individual school budget shares in 2014-15	**Graham Moss-Strategic Development Consultant** **Rishi Peetamsingh – Group Accountant-School**
7	**High Needs Block 2014-15 : EFA Funding and Allocation to Schools, PRUs and Further Education Institutions – For information and decision** **Appendices:** • **Appendix A:** Technical Guidance : Place-led funding and commissioning fees • **Appendix B:** Place-led funding and commissioning fees for special schools and Academies • **Appendix C:** Commissioning fees for pre-16 students • **Appendix D:** Place-led Funding and commissioning fees for post-16 pupils in mainstream settings. • **Appendix E:** Size and distribution of funding within the HNB in 2013-14 and proposed changes for 2014-15 • **Appendix F:** Proposed 2014-15 Funding options for PRUs	**Andrew Beckett – Interim Head of Inclusion** **Shehwar Sultan – Principal Accountant-Schools & High Needs** **Graham Moss – Strategic Development Consultant**
8	**Feedback on consultation Early Years Single Funding Formula for 2014-15 and Quality Supplement for 2013-14** **Appendices:** • **Appendix A: Consultation responses on Early Years Single Funding Formula for 2014-15** • **Appendix B: Quality Bandings and Assessment for 2013-14**	**Rishi Peetamsingh – Group Accountant-Schools**
9	**Date of Next Meeting – 12th February 2014**	

Time: 5:45pm - Pre-Briefing Technical Session
Time: 6:30pm – (Light refreshments from 6pm)
Venue: Room 3, Waltham Forest Town Hall

10 **Task and Finish Groups**
High Needs Block Task and Finish Group
Date: A date in February 2014
Time: 5:15pm, Venue: TBC, Waltham Forest Town Hall