

Single Status Update – February 2013

Roles complete

The following roles have now been completed:

Role	School	Employees	Stage in process
Behaviour & Attendance Officer	Lammas School	1	Stage 6
Student Support Team Assistant	Lammas School	1	Stage 6
Finance Assistant	Thomas Gamuel Primary	1	Stage 6
Bilingual FSW	Chapel End EYC	1	Stage 6
Outreach Worker	Various	5	Stage 6
Family Outreach Worker	Chapel End Junior	2	Stage 6
General Welfare Assistants	Various	12	Stage 6
Site Services Officer L1-L5	Various	65	Stage 6

Roles in Process

We have a number of roles on our schedule which are going through the process and are at different stages. These are:

Role	School	Employees	Stage in process*
Hospitality Manager	George Mitchell School	1	Stage 1
Lead Welfare Officer/Admin Assistant	Chase Lane Primary	1	Stage 2
Learning Administrator	Sybourn Primary	1	Stage 2
School Club Supervisor	Greenleaf Primary	1	Stage 1
Resource Assistant	Chapel End Junior	1	Stage 1
General Office/Welfare Support	Chapel End Junior	1	Stage 1
Site Services Officer Lv1a	Various	15	Stage 3
Handy Person	Brookfield House	1	Stage 3
Behaviour Support	Buxton	1	Stage 1
Learning & Support Officer	Buxton	1	Stage 1
Exams/Assessment Officer	Leytonstone, Buxton, Rush Croft	3	Stage 2
Home School Liaison	Lammas	1	Stage 2
Play Worker roles	Willow Brook, Church Hill, Low Hall, Chapel End EYC & Inf, Wellington, Barclay, George Tomlinson, Winns, Woodside, Buxton, Stoneydown	28	Stage 1
Library Staff roles	Downsell, George Mitchell, Kelmscott, Norlington, Rush Croft, Tom Hood (Buxton), WSFG, Whitehall, Willowfield, Winns	12	Stage 1

*Reference for above:

Stage 1 – Awaiting requested details from school

Stage 2 – JD with union to arrange Focus group

Stage 3 – Completed JEQ with Head teacher for sign off

Stage 4 – JEQ sent for Evaluation & Moderation

Stage 5 – Head teacher informed of results and Allocations requested

Stage 6 - Letter Sent to school for employee

Residential Site Service Officer Roles

The Local Authority is entering into further discussions with Head teachers and Trade Unions as a matter of priority and will notify schools and staff as we progress.

Signing Sessions

To date 8 signing sessions have been held. A total of 57 staff has signed a compromise agreement so far. There are still another 2 signing sessions scheduled to take place.

Note: Schools must ensure that they provide staff with their letters when received from the single status team and encourage their staff to attend a signing session.

Schools are encouraged to continue to send queries/correspondence to the single status email address in the first instance:

Singlestatus.schools@walthamforest.gov.uk.

Project Team Contact Details

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