

Schools Forum – 12th June 2013

Appendix A: Timelines of Key Actions Required by the Local Authority and Schools for setting budgets for 2014-15 – For Information and Discussion

As part of the new School Funding Reform arrangements introduced this April there are a number of key actions that are required to be met by the Local Authority and its schools and PVI settings these are set out below.

The EFA published the 2014-15 Revenue Funding Arrangements; Operational Guidance for Local Authorities on 4 June 2013. The timelines have been prepared in accordance with these. Under the new arrangements the work schedule of Schools Forum has changed. The EFA has established a working group for High Needs and will publish the timetable in July. Members will be updated in September of the impact on the decision making process.

Date	Organisation	Action
30 June 2013	LA	The LA to submit first window for MFG exclusions/exceptional premises/sparsity factors/Lump sum variation /pupil number variation to the EFA
July	EFA	EFA provides updated funding for Early Years Block for 2013-14 which takes account of January 2013 Early Years pupil numbers. Publish details on the implementation process and timetable for High Needs
July	LA/Schools	Consultation with Schools on the Review of the 5-16 Year Old Formula
August	LA	Deadline for LAs to confirm HN DSG Baseline data including number of places to be funded in specialist SEN and AP settings for 2013/14.
18 September	Schools Forum	Reports for <ol style="list-style-type: none"> 1. Use of 2012-13 DSG Underspend 2. 2013-14 Revised Budgets for Special Schools and Implications for the High needs Block 3. 2014-15 Centrally Retained Expenditure 4. 2014-15 Growth Fund 5. 5-16 Year Old Formula review and recommendation for the setting of 2014-15 School Budgets
30 September	LA	The LA to submit second window for MFG exclusions/exceptional premises/sparsity factors/Lump sum variation /pupil number variation
3 October	Schools/LA/DFE	School Census Day. Schools complete check and submit Census data EFA and LAs check and validate School Census
31 October	EFA	LA submits <u>provisional</u> pro-formas setting out agreed Local Funding Formula. Factors within the formula cannot be changed although the rate may change.

Date	Organisation	Action
13 November	Schools Forum	Report for 1. 2014-15 High Needs Block including Post 16 Budgets 2. 2014-15 Review of Early Years Formula Factors, 2 Year Olds, Under/Overspend from 2012-13 budgets and Head Count Reviews
November – December	LA /Schools/PVIs	Consultation with Schools and PVIs on the Review of the 3-4 Year Old Formula, Head Count Arrangements and 2 Year Old Funding
03 December	Cabinet	Report to be taken to Cabinet on changes to 2014-15 High Needs and 5-16 Year Old Factors.
Mid December	EFA	EFA confirms pupil numbers to be used in Schools Block and Early Years Block
Late December	DFE	DFE confirms 2014/15 School Block DSG (prior to Academy recoupment). DFE provides updated datasets for pupil characteristics.
15 January 2014	Schools Forum	Report for; 1. Final 2014-15 Schools Budgets 5-16 Year Olds 2. Final 2014-15 High Needs Block Special Schools /Special Resource Provision and Top Up element 3
18 January 2014	LA	LAs submit <u>final 5-16 Year Old</u> school budget pro-formas and underlying data to EFA
21 January	LA	LA to submit Final 2014-15 School Budget pro-forma to EFA
28 February	LA	Deadline for LA to submit the final 5-16 Year Old Schools Budgets
11 February	Cabinet	LA to take a report on changes to the Early Years Factors
12 March	Schools Forum	Reports for 2014-15 3-4 Year & 2 Year Old Budgets
18 March	Cabinet	Receives a report for 2013-14 School and PVI budgets for Information
31 March	LA	National deadline for informing maintained and PVI providers of their budget shares for 2013/14.
11 June	Schools Forum	Review 2015-16 5-16 Year Old Factors
June- July		Summer Consultation for 2015-16 5-16 Factors