Waltham Forest

LONDON BOROUGH OF WALTHAM FOREST

Meeting / Date	**SCHOOLS FORUM** **11 February 2015**	Agenda Item	**3**
Report Title	**Constitution, Control Total and Glossary of Terms**		
Decision/ Discussion/ Information	For Information and Discussion		
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Attachments	Appendix A: Constitution and Terms of Reference Appendix B: Control Totals of DSG Block 2015-16 Appendix C: Glossary of Terms		

1. SUMMARY

1.1 At Schools Forum held on 14 January, it was agreed that a report covering the following items should be presented to its meeting in February 2015:

(a) Schools Forum Constitution, including the terms of reference.

(b) Control Totals across the Blocks showing total resources and allocations for spending.

(c) A Glossary of terms frequently used in relation to schools.

The constitution is based on the requirements of The Schools Forum (England) Regulations 2012 and guidance documents issued by the Department for Education. It also shows the current membership and the powers of decision of Schools Forum. The control totals shows the expected DSG income for 2015-16 together as well as any brought forward resources and their allocations to each of the three funding Blocks.

2. RECOMMENDATIONS

2.1.1 Schools Forum is asked to note

(a) the Constitution and Terms of Reference as shown at Appendix A.

(b) the control totals for the three funding blocks as shown in Appendix B.

(c) the Glossary of Terms shown in Appendix C.

3. REASONS

3.1 The Local Authority is required to inform Schools Forum about the annual allocation of DSG and consult on how the Local Authority proposes to spend these monies.

3.2 Regulations state that the authority must maintain a written record of the composition of their forum to include:

(a) the number of schools members and by which group or sub-group they were elected;
(b) the number of Academies members; and
(c) the number of non-schools members, their terms of office, how they were chosen and whom they represent.

The reform and simplification of local authority formulae has raised the profile of the work of Schools Forums. The aim of this report is to give schools, academies and settings a clear understanding of the role of their local Schools Forum.

3.3 At the meeting of Schools Forum held on 14 January 2015, it was requested that a glossary of terms will be helpful in understanding the terminology frequently used in reports and consultations.