



## Andrea Sousa Oliveira Sweeney

Thu, 02/04/2015 - 14:05 -- Barry Fong

See Andrea's entry on the [Waltham Forest Directory](#).

**Postcode:** E10



**Icon:**

**Contact:** Andrea Sweeney

**Contact position:** Childminder

**Display Contact:**

**Telephone number:** 07984 908 323

**Remit:** [Early Years](#)

**Rate:** No votes yet

**URN:** EY456897

**Town:** Leyton

**Inspection Date:** 13/10/16

**Email address:** dea\_sousa78@hotmail.com

**Strategic support:**

**View Ofsted data about this**

**provider:** <http://www.ofsted.gov.uk/inspection-reports/find-inspection-report/provider/CARE/EY456897>

**Was this page useful?:** Was this page useful?

**Contact log:** **Comment:** Andrea called and requested advice about moving the location of her setting to another temporary place should refurbishment begin at her current premises. Advised to contact Ofsted and do full risk assessment; inform all parents and be prepared for an Ofsted visit.

**Date uploaded:** Tuesday, 19 September, 2017

**Comment:** Andrea informed me and requested advice as to whether she had followed all correct procedure following a near accident with one of minded children this morning. Child tripped on a scooter from the inner-side of the pavement and landed on the edge of the road. A car was pulling in to park (on the zig- zag lines) nearly causing injury. The incident has been reported to the school & Andrea said the school has reported this to the police. She has been advised by school to report the matter to the police also as she is the witness. Andrea has recorded the incident.

**Date uploaded:** Friday, 13 October, 2017

**Comment:** Andrea requested advise re developmental concern for a 2 year old child she is minding. Child has been seen by a H Visitor and referred to speech therapist. Andrea concerned that parent may not recognise full extent of child's need. Advised that she continue to record child's observations and share info with parent; and to inform parent to share these records with professional when attending the referral appointment.

**Date uploaded:** Friday, 3 November, 2017

**Comment:** Andrea replied to my email to determine if additional support was needed from completing census. Andrea stated that it was the Anycomms system that was confusing; she would like support if the next census was going to be using the same process.

**Date uploaded:** Thursday, 16 November, 2017

**Comment:** In response to my email reminding her to submit her Census form, Andrea advised me that she was having problems logging into Anycoms. I advised her to call or email Louise for support.

**Date uploaded:** Wednesday, 24 January, 2018

**Comment:** Called for update. Support visit arranged.

**Date uploaded:** Friday, 9 February, 2018

**Comment:** Andrea forwarded her place creation invoice following the discussion during the visit earlier.

**Date uploaded:** Thursday, 15 February, 2018

**Comment:** Email sent advising to update profile on WF directory in support of local offer.

**Date uploaded:** Friday, 2 March, 2018

**Comment:** Andrea called to enquire about upcoming safeguarding courses on Hub & EF's training. Discussed the courses should be refreshed every 2 years as per the LBWF policy and that safeguarding training which cover the criteria in the EYFS 2017 are appropriate.

**Date uploaded:** Thursday, 8 March, 2018

**Comment:** Andrea called to request where she can obtain the 'Must/Safeguarding' audits. signposted to general HUB and her personal dashboard.

**Date uploaded:** Tuesday, 13 March, 2018

**Comment:** Andrea called to enquire the Ofsted procedures for taking on a student from local college. Discussed DBS, ratios, volunteer agreement, induction and signposted statutory framework.

**Date uploaded:** Thursday, 15 March, 2018

**Comment:** Andrea called re briefing sessions at drop-in; discussed parking availability & completing 'additional' form. Also discussed future plans for refurbishment; possibility of using non-domestic premises during the period & risk assessments.

**Date uploaded:** Tuesday, 3 April, 2018

**Comment:** Andrea called to update me on a recent incident; she had concern in the way a matter was dealt with by a Head Teacher of a local school involving one of her minded children. I emailed JS & EB for their info.& possible follow up

**Date uploaded:** Tuesday, 24 April, 2018

**Comment:** I emailed Andrea's details to Jo Q re interest in 2 year pilot project.

**Date uploaded:** Monday, 30 April, 2018

**Comment:** Forwarded email to JS of possible follow up re matter of 24th April.

**Date uploaded:** Friday, 25 May, 2018

**Comment:** Andrea requested a support visit. Offered 1-1 appt at drop in as diary is full.

**Date uploaded:** Monday, 4 June, 2018

**Comment:** Andrea called to discuss a matter regarding one of her parent and her son at the school he attends. Advised that complaints are reported to Ofsted.

**Date uploaded:** Friday, 29 June, 2018

**Comment:** Andrea discussed a potential allegation which was allegedly reported about her to one of her parents. Advised to report immediately to LADO, record the incident and obtain verification from parent about what was said.. I reported to JK.

**Date uploaded:** Friday, 29 June, 2018

**Comment:** Received update from Andrea re advice from JK. Andrea requested some clarification; I contacted JK to verify advice given.

**Date uploaded:** Monday, 2 July, 2018

**Comment:** Received tel & email that one of the assistant's has not received her safeguarding cert. Forwarded details to JK who has arranged for this.

**Date uploaded:** Monday, 9 July, 2018

**Comment:** Returned Andrea's missed call. She's on AL. briefly discussed the 'Leyton' system Leadership Group

**Date uploaded:** Monday, 13 August, 2018

**Comment:** Andrea called to say she had a visit from Ofsted to check suitability of assistant who is under 17 yrs old. All ok. Inspector discussed incident reported to LADO previously.

**Date uploaded:** Monday, 24 September, 2018

**Comment:** Andrea called regarding attending the HH Drop-in with assistants & supervision of children during Briefing.

**Date uploaded:** Thursday, 20 September, 2018

**Comment:** Andrea interested for the 2 yr moderation ; advised her to reply to email.

**Date uploaded:** Thursday, 25 October, 2018

**Comment:** Andrea called to advise of her maternity leave soon; and also for advice re personal circumstances involving an assistant.

**Date uploaded:** Thursday, 1 November, 2018

**Comment:** Emailed Andrea to offer her the opportunity to join the HEYL Bronze Award.

**Date uploaded:** Wednesday, 19 December, 2018

**Comment:** Andrea called and provided update on her minding; she has reduced nos of children on roll. She has informed Ofsted re new baby.

**Date uploaded:** Thursday, 20 December, 2018

**Comment:** Andrea CCd me into emails sent to the safeguarding team with updates on the incident in July.

**Date uploaded:** Tuesday, 15 January, 2019

**Comment:** Andrea called to discuss her plans when her setting is refurbished.

**Date uploaded:** Thursday, 28 February, 2019

**Subscription group:** Subscribing school

**Source URL:** <https://thehub.walthamforest.gov.uk/directory/andrea-sweeney>